

COMPANY POLICY STATEMENT CPS 8
Corporate and Social Responsibility Policy (CSR)

CSR is defined as the integration of business operations and values, whereby the interests of all participants including customers, suppliers, sub-contractors, employees, the community and the environment are reflected in the Company's policies and actions.

Commitment

We are committed to:

- Continuous monitoring and improvements in our Corporate and Social Responsibility (CSR) strategy
- Encouraging our business partners, whether suppliers, sub-contractors or customers, to strive for matching performance
- Acting in a socially responsible way
- Continually improving our performance and meeting all relevant legislation
- Encouraging our staff to be aware of the effect of any of their actions on any natural resources

Objectives

The purpose of this policy is to make clear to all participants what we mean by CSR and how we propose to implement it. The CSR policy applies throughout all of our activities and governs an approach to our entire business.

- Be socially and environmentally responsible
- Be an example of good practice

Standards of Business Conduct

- We recognise that good CSR embraces all aspects of sustainable development and the way we affect all personnel throughout our business operations.
- We shall operate in a way that safeguards against unfair or illegal business practices.
- We will assess which social issues are of most relevance in our business and decide at which stage our social policy would most effectively and legally be instigated.
- We believe that a responsible approach to our relationship with our local community is a vital part of our Company strategy.
- When carrying out our business, in consultation with any of our partners, we will determine any environmental, social and economic implications.
- Our contracts will be unambiguous and clearly set out with agreed terms and conditions.
- We will continually review our policies and business practices to encourage participation by local suppliers where practical.

Corporate Governance

- We are committed to ensuring that our business is conducted according to mandatory, ethical professional and legal standards and that all laws and regulatory statutes are complied with.
- We will show and declare information on any conflicts of interest which may affect our customers or suppliers' businesses.
- We shall continually train and develop our staff in order that our business partners will have confidence in our decision making and management.
- All groups and individuals with whom we have a relationship will be treated in a fair, open and respectful manner
- Assessment of any suppliers' goods, services or materials will be based purely upon the quality, value, service and integrity of the products and services being offered.
- Feedback on our performance will be actively sought and analysed and we will review our activities on a regular basis to ensure best practice is observed at all times.

Environment

- Our objective is to endeavour to reduce and minimise our impact on the environment through our commitment to continual improvement. We will work with our suppliers and sub-contractors to achieve the same objective.
- We assess production, use and dispose of all materials associated with our business to ensure our Environmental Policy is achieved.

- We continually assess our raw materials and packaging to ensure they are sourced from environmentally approved sources.

Human Rights

- We aim to respect and support the protection of any proclaimed human rights.
- Our partners are encouraged to observe human rights within their own work environment.

Equality and Diversity

- We will work to ensure that our customers and suppliers are treated with respect and we aim to eliminate discrimination on any grounds and promote equality of opportunity to any in our supply chain.

Sustainability

- A sustainable procurement policy is maintained that sets out the principles, policies and procedures on which all Company activities are based.
- We will endeavour to educate our staff to consider sustainability as a factor in all our purchasing decisions.
- We seek by utilising the most effective distribution methods, to minimise the environmental effect of delivery of our goods and services.

Impact on Society

- Dialogue with local communities will be encouraged for mutual benefit with our impact on those communities being understood and managed.

Ethics and Ethical Trading

- We will ensure complete transparency through our supply chain so that all products can be traced back to their ultimate source.
- Training will be provided to all relevant personnel on environmental and social issues.
- Our suppliers and sub-contractors should uphold the standards required by the Company.

Biodiversity

- We actively encourage the use of sustainable practices in the maintenance of the Company grounds and premises.

Suppliers and Sub Contractors (vendors)

- We shall encourage vendors to adopt responsible business policies and practices which are compatible with ours and which are to our mutual benefit.
- Vendors are regarded as partners and we will liaise with them to achieve objectives in the manufacture and delivery of our products and services.
- We encourage our vendors to ensure that the treatment and welfare of their employees meet or exceed recognised standards.
- Where necessary, we ensure that all our vendors behave in a socially and environmentally appropriate way.
- We will continue to work with vendors to promote environmentally friendly products, reduce packaging and transport where practical and to recover, re-use or recycle products at the end of their life cycle.

This policy will be reviewed annually.

Signed:



Position:

DIRECTOR

Head Office:

PD Edenhall Ltd, Danygraig Road, Risca, Newport, NP11 6DP. **Tel:** 01633 612671 **Fax:** 01633 601280

www.edenhall.co.uk